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| **Email Security** |
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|  **Customer Information** |
|  |
| Customer Name: | Click or tap here to enter text. |
| Customer Contact Name: | Click or tap here to enter text. |
| Customer Administrator Email Address:*Please note, this must be an address within the customer’s domains.* | Click or tap here to enter text. |
| Customer Contact Phone Number: | Click or tap here to enter text. |
| Customer Address: | Click or tap here to enter text. |
| Customer Email Domain Names:*Please specify all domains and subdomains used.**Including onmicrosoft.com domain as well.*  | Click or tap here to enter text. |
| Microsoft Tenant ID: |  |
| Public IP Address of Email Server or Host Address for each Domain: | Click or tap here to enter text. |
| Number Of Email Users: | Click or tap here to enter text. |
| Accounts Department Contact Name: | Click or tap here to enter text. |
| Accounts Department Contact Email: | Click or tap here to enter text. |
| Date: | Click or tap here to enter text. |

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| **Additional Services** |
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| Phishing Awareness and Training:*If you would like talk more about this service and would like a Demo, please check the box.*<https://www.topsec.com/phishing-awareness-and-training-offer/> |[ ]
| DMARC Domain Fraud Prevention*Please note, this incurs an additional cost.**Use DMARC reporting to protect your domains reputation.* |[ ]
| Breach Detect:*Please note, this incurs an additional cost.**Searching and monitoring of your email addresses associated with your domain available on the Dark Web.* |[ ]

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|  **Email Content Filtering Policy** |
| Your content filtering policy allows you to control what can be sent and received through your mail systems. Please choose from the following options: |
|  |
| **Oversize Emails** |
| Quarantine all inbound mails over: | Choose an item. |
|  |  |
| **Executable Mails** |
| Quarantine all inbound Executables: | Quarantined by Default |
|  |  |
| **Office Document Macros** |
| Quarantines items containing Office Document macros: | Quarantined by Default |
|  |  |
| **Encrypted Mails** |
| Quarantine all inbound encrypted mails: | Choose an item. |
|  |  |
| **Image Files** |
| Quarantine inbound mails with images over: | Choose an item. |
|  |
| **Video files** |
| Quarantine all inbound video files: | Choose an item. |
|  |
| **Audio Files** |
| Quarantine all inbound audio files: | Choose an item. |

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| **Language Filtering** |
| Quarantine all inbound mails containing: | [ ]  Racist/Hate language[ ]  Pornographic language |
|  |  |
| **Embedded HTML File** |
| Quarantine all inbound mails containing an embedded HTML File: |[ ]

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| **Gmail Phishing Probes** |
| Quarantine all inbound emails from gmail with no content from IST time Zone: |[ ]
|  |  |
| **Quarantine Marketing /Bulk Emails** |
| Quarantine Marketing Emails: |[ ]
|  |  |
| **Notifications for Quarantined mails** |
| Notifications for inbound mails: | [ ]  Administrator[ ]  Recipient |

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| **Topsec Office Use Only** |
| Date Provisioned |  |
| Customer Reference Code |  |
| Provisioned By |  |
| Approved By |  |
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